



## YOUTH COMMUNITY CORRECTIONS BUREAU STANDARD OPERATING PROCEDURES

Procedure No.: YCC 130-2	Subject: <b>INTERSTATE COMPACT ON THE PLACEMENT OF CHILDREN (ICPC)</b>
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Applicable ACA Standards: 2-7172	Revision Date: 01-09-06, 11-23-07
Signature: /s/ Karen Duncan	Effective Date: 02-10-04
Signature: /s/ Steve Gibson	

### I. BUREAU DIRECTIVE:

The Youth Community Corrections (YCC) Bureau will establish procedures following the Interstate Compact for the Placement of Children into out-of-state facilities or residential programs. This procedure is fundamentally different from the YCC 130-1 in that this procedure is for Juvenile Parole or Youth Probation youth being placed into private out-of-state residential facilities or private out-of-state secure care institutions temporarily under the compact authority of the Department of Public Health and Human Services. This procedure will be reviewed annually and updated as needed.

### II. DEFINITIONS:

**Receiving State** - the state receiving a youth for cooperative supervision under the provision of the Interstate Compact for Juveniles.

**Sending State** - the state which has sent a youth for cooperative supervision under the provision of the Interstate Compact for Juveniles.

### III. PROCEDURES:

### RESPONSIBILITY:

*For current Juvenile Interstate Compact information and forms, access [www.ajca.us](http://www.ajca.us).*

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| <ol style="list-style-type: none"> <li>1. Prior to sending a Juvenile Parole or Youth Probation youth to a facility, institution or residential treatment program located outside of the State of Montana, five copies of Form <a href="#">ICPC 100-A</a> and <a href="#">ICPC 100-B</a> must be completed and signed. A referral packet including these five copies, three copies of the requestor's legal authority to place and three copies of a recent social history must be sent to the Department of Public Health and Human Services, Montana ICPC Administrator. To secure further instructions and current copies of all ICPC forms, the DPHHS ICPC Compact Administrator should be contacted at (406) 444-5917.</li> </ol> | Juvenile Parole Officer /<br>Youth Probation Officer |
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| 2. | The youth must have written acceptance from the receiving state prior to departure. The youth will remain under the jurisdiction of the Montana Department of Corrections or the Youth Probation Officer while in residence, and the originating officer is responsible for case management and supervision duties. | Juvenile Parole Officer /<br>Youth Probation Officer |
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**IV. CLOSING:**

Questions concerning this procedure shall be addressed to the Youth Community Corrections Bureau Chief or the Administrator of the Interstate Compact on Placement of Children, DPHHS.

**V. REFERENCES:**

<u><a href="#">41-4-101, MCA</a></u>	<u><a href="#">Enactment – Provisions, Interstate Compact on the Placement of Children</a></u>
<u><a href="#">YCC 130-1</a></u>	<u><a href="#">Interstate Compact Transfers (ICJ)</a></u>

**VI. ATTACHMENTS:**

[YCC 130-2 \(A\) ICPC Request](#)  
[YCC 130-2 \(B\) ICPC Report on Child's Placement Status](#)